



ST. ARNOLD'S CONVENT SCHOOL  
Cox Colony, Jharsuguda (Odisha)

PROSPECTUS

# St. Arnold Janssen

Founder...

Father...

Leader...



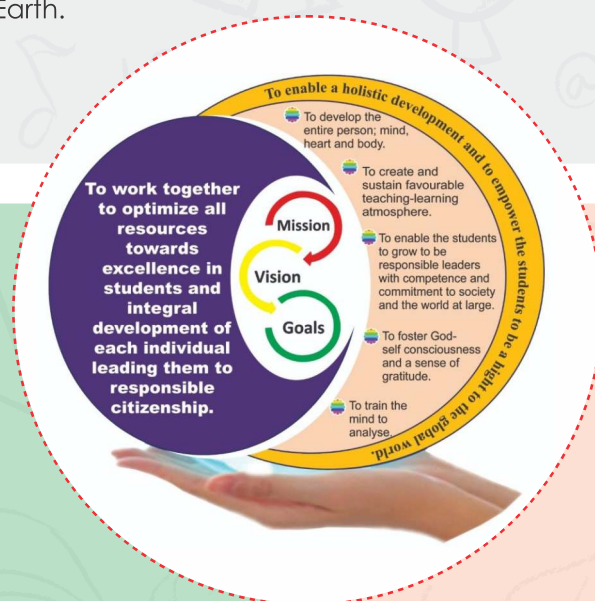
## INTRODUCTION

St. Arnold's Convent School is a Catholic institution established and administered by the Holy Spirit Missionary Sisters. It is an international organization well known for its service in education and human solidarity. This Congregation was founded by St. Arnold Janssen, a German Catholic Priest, on 8th December 1889 in Steyl, Netherlands. He was a teacher by profession and good at Mathematics and Natural Science. He was Truthful, Faithful, Responsible and Hardworking. He was a visionary who dreamed high in life and worked towards its accomplishment. His Trust in God at all times was the most outstanding quality he held. His parents were good models to him who taught him to know and live the will of God and to be true to oneself and others. He lived and worked for the good of humanity. Like any of us, he had both weaknesses and strengths, but he worked on his positive qualities and never gave up his Goal even in the face of various struggles. He was a man of will-power and determination. He is a good model for each of us to lead a fruitful and meaningful life by being a "Blessing" to oneself and others as well.

St. Arnold was enlightened by the Spirit of God to dispel the darkness by dissipating the light of knowledge through education, social and health ministry realising that in the world there is lot of darkness due to ignorance, illiteracy, greed and selfishness. Inspired by his personality, we, the Holy Spirit Sisters, are engaged in multifarious activities to bring peace, forgiveness and wholeness in every person so that the light of God shines in the heart of every human being.

## AIMS AND OBJECTIVE

- It aims to provide quality education by the use of modern and progressive educational techniques to achieve excellence in studies and all round development of students to make them good citizens of our country
- To foster God-self-consciousness and a sense of gratitude.
- To create and sustain favorable teaching-learning atmosphere.
- To enable the students to grow to be responsible leaders with competence and commitment to society and the world at large.
- To give preference and priority for the children belonging to minority group, tribal and migrant workers.
- To foster harmonious living and to promote integrity among the 'Arnoldites' belonging to different linguistic, religious and cultural groups.
- to produce disciplined children who are punctual, gentle, truthful and sincere to themselves, their colleagues and the country
- To inculcate and encourage positive values with emphasis on respect for human life, dignity of labour, justice, love, peace and care of the Earth.



## MOTTO OF OUR SCHOOL

Drawn by the vision of St. Arnold, The motto of Our School is, "Let your Light Shine"... Light stands for wisdom, knowledge, truth and life. This motto is inscribed in the school emblem. The open book on the emblem stands for the diffusion of knowledge and the light indicates the dispelling of the darkness. Being imbibed by the knowledge, a person gets enlightened who in turn enriches the community with his/her knowledge. This knowledge cannot be suppressed. Our ultimate aim is to liberate the society from its manifold clutches of oppression and inequality. We strive to impart human values of personhood, equality, honesty, patriotism, generosity and love for one another, because we believe that the aim of Education is not the knowledge of facts alone, but of values.

## INFRASTRUCTURE

### The school prepares the children for Central Board of Secondary Education, Delhi. (CBSE)

The school is situated in a tranquil ambience. It has spacious and airy classrooms, digital classes, equipped science laboratories, well stocked Library, Mathematics and Computer Labs with internet facility.

The school has excellent infrastructure by way of multipurpose hall, auditorium, literary, eco, science and math Clubs and a play field which provide opportunities to all to excel in sports and co-curricular activities.

## CURRICULUM

Integral education is the core of the school curriculum. All scholastic and co-scholastic activities are focused on the formation of committed and competent students who are integrated and are willing to share in the building up of our country and our world. The medium of instruction is English, the language used internationally.

The course of studies offered and pursued at the school is as prescribed by the CBSE. The school curriculum for all consists of the given subjects: English, Hindi, Mathematics, Science, Social Science, computer and Oriya the state language.



## EXAMINATION RULE

- Unless the students score pass mark for all the subjects they won't be promoted to the next class.
- Those who fail twice are not allowed to continue in this school.
- 80% attendance is compulsory for promotion.
- Absence from tests/exams shall be entirely the responsibility of the parents. No re-tests/exams will be taken.

## CO-SCHOLASTIC ACTIVITIES

Co-Scholastic activities are of paramount importance in the development of the whole personality of every child. Interpersonal relational skills, tolerance, confidence, poise and reliability are some of the qualities developed through co-scholastic activities. Hence such activities are essential part of the school programme.

Children are encouraged to participate in co-curricular activities such as karate, music, art/craft, classical and western dance etc.

**Inter House Activities and Inter School Competitions:** The school has an activity schedule for the whole year. These activities aim to develop physical, literary and artistic skills of the students. The school also participates in inter-school and inter-zone competitions which help the students to develop aesthetic appreciation and self-confidence.

**Tours and Picnics:** Arrangements are made for students to participate in various camps organized at

scenic places. Apart from these educational trips, picnics are also organized for students. These educational tours are to bring awareness among the students of our rich heritage and rapid transformation.

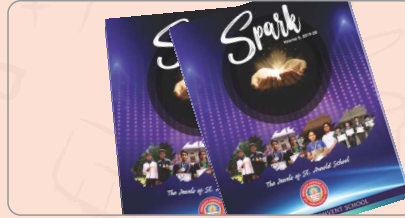
Competitions are also organized and conducted for parents such as sports, rangoli, drawing, painting, dance, singing etc. It gives opportunity for the parents to enhance their talents and self-respect.





## GAMES AND SPORTS

- Regular games and physical training are compulsory for all students.
- To bring out sportsmanship and competitiveness, our teams participate in inter school, zonal, regional and national level competitions. Opportunities are given to the children to develop an all-round personality and become proficient in games and sports.



## SCHOOL MAGAZINE

Our school magazine 'Spark' is published annually and is a useful record of school activities conducted throughout the academic session.



## HOUSE SYSTEM

All the students of the School are divided into four Houses. Each House is looked after by teachers in charge. This concept of Houses provides opportunities for better organisation and healthy competitions.



## GENERAL RULES

### Student's Responsibility

- ✓ The School Diary must be brought to the school every day.
- ✓ Students should be regular and punctual in attending the classes.
- ✓ Students will not be sent home before time, except on a written request from the Parents/Guardians. The request may be granted by the principal for valid reasons only.
- ✓ Every child should bring healthy food such as chapatti, puri, idli or any other home-made item. Bringing chips, biscuits or any fast food items is not encouraged.
- ✓ The use of plastics in the school premises is prohibited as plastics are not eco-friendly.
- ✓ All students are expected to keep up the good name of the school by their good performance and behaviour.
- ✓ Any damage to the school property is to be made good by the student concerned or by the class responsible for it.
- ✓ When students leave the classroom the lights and fans must be switched off. Students are expected to maintain silence on the corridors. Running, shouting or talking loudly inside the school building during class hours is not allowed.
- ✓ Politeness and courtesy of speech are to be maintained. Spilling ink, littering papers, scribbling on school desks or walls, stealing or damaging other students' belongings or school property will be liable to punishment to the extent of a heavy fine to cover the damage, a suspension or even a dismissal.
- ✓ No leave of absence is granted except on prior written application from parents or guardians and only for valid reasons.



## PARENTS' RESPONSIBILITY

- Parents are requested to read the Student's Diary and the time table regularly and send the books accordingly.
- They need to ensure that their child attends school neatly, both in person and uniform.
- They are requested to regularly check the child's performance in academic and curriculum activities.
- Children are not supposed to bring valuables to the School. The school accepts no responsibility whatsoever for loss of valuables brought to school.
- Parents are discouraged to give electronic items (Mobile, MP3 player, etc) to their ward. If found with children, these will be confiscated and will not be returned.
- Parents are not allowed to go to the class rooms for any reasons. They shall contact the Principal in case of any urgency.
- Parents are requested to ensure that their ward utilizes vacation period for studies and completing the home work.
- Parents are requested to send their wards back to school on due date after each vacation/break failing which the pupil will have to face serious consequences.
- A student suffering from contagious disease should not be sent to the school till the student is completely free from infection. A fitness certificate from the doctor should be submitted to the Principal when the student is sent to the school after recovery from such diseases.
- Regular Parent-Teacher meeting is organized during which parents are advised to interact with the teachers.
- The school should be notified in case of change in the address or contact number of the parents/guardians
- Student's performance, activities, home- work, absence will be intimated to the parents through Know your Child program (KYC).



## DISCIPLINE

- The aim of St. Arnold's Convent School is to produce disciplined pupils. The school reserves the right to expel any student on grounds of lack of progress in studies, immoral activity or contempt of authority.
- The school will inform the parents regarding inappropriate behaviour of the ward with suggestion for parental action and support. Parents are requested to co-operate with school in maintaining discipline and following the norms of the school.



## SCHOOL FEES

### Mode of payment:

The school fees for the academic year are payable in four instalments in the following months:

1st Installment	1st-20th April or 16th -20th June (4 working days)
2nd Installment	1st - 20th July
3rd Installment	1st- 20th October
4th Installment	3rd- 20th January

- Mode of payment through Online, Credit card, Debit card can be done in Axis bank.
- A fine of Rs.80/- will be charged from the defaulters per installment.
- The fee paid is not refundable after the completion of admission formalities.
- You are free to make yearly or half yearly advance payment.
- All fees must be cleared before the main examinations.
- The school fees cover twelve calendar months. No reduction is made for holidays and broken periods.
- Students are liable to pay full fees as long as their names are officially on the rolls.

## OTHER REGULATIONS

Girls having short hair must make a pony tail, those with very short hair must put a black/navy blue hair-band (elastic) and girls with long hair must make two plaits with black/navy blue hair band. Boys should have neatly cut short hair. All should strictly avoid streaking/colouring of hair, or stylish cuts and fringes. Nails must be short and clean. Use of Nail polish is strictly prohibited.



## SCHOOL TIMING

Summer : 6.30 a.m. to 11.00 a.m. | Winter : Weekdays 7.45a.m. to 1.45 p.m.  
Saturdays : 7.30 a.m. to 11.45 a.m.

## OFFICE HOURS

8:15 a.m. to 12.30 p.m.





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